

NORTH BERWICK COMMUNITY CENTRE MANAGEMENT COMMITTEE MEETING

MONDAY 21st JANUARY 2019

PRESENT

Nicky Fox; Kirsty Milne; Ken Gordon; Paul Duffney; Robin McEwen; Lauren Robertson; Tracey Cunningham; Jim Goodfellow

In Attendance

Katie Nevans, Community Development Officer
Linda Wills, Admin Assistant
Diann Govenlock, East Lothian Council Community Development Service
Guest Speaker – Val Hardie

Apologies were received from Jacki Tagg

MINUTES OF PREVIOUS MEETING, 19th NOVEMBER 2018

Katie pointed out that Paul Conway should actually read Paul Duffney. Proposed by Kirsty Wood and Ken Gordon.

VAL HARDY – BLINDS FOR ART ROOM

Val was attending the meeting on behalf of the Art Group which currently meets in the Hope Rooms. The Group are looking to return to the Community Centre for their classes, but felt that the room required blinds to be fitted as it was difficult to make out Video/Powerpoint presentations. Kirsty advised that the other users of the room were canvassed and had all intimated that they were happy with the room as it is. Nicky suggested that handouts could be provided instead of a projected presentation. Advised that they were welcome to use the room but it would be as is, with no alterations made.

COMMUNITY DEVELOPMENT OFFICER REPORT

See separate report from Katie.

It was suggested that a Best Wishes card be sent to Colin Newton, Playgroup Leader wishing him all the best in his new job. Also, that a Thank You card be sent to Melanie Kay (Science Detectives Tutor), Lindsay Twist (Fun Baking Tutor) and Michael Phillips (Work Experience Student) thanking them for all their hard work. *Linda Wills to follow up*

The group was advised that Robin McEwan was due to have a meeting on Tuesday 22nd January with Fraser Syme, Jim Conway, Diann Govenlock, Katie Nevans, Ian Watson and Jane re: North Berwick Movies.

All members of the Committee were horrified when Katie described the incident with the stair lift. See Katie's report for full details.

All members of the Committee went for a walk round the current Nursery facility in order to assess how best to utilise the space once the Nursery was relocated in 2020. Nicky spoke to Willie Innes who was going to look into costing for knocking through to put the accommodation back into one building. Would we be able to keep the mobile unit? Suggestions for future use of all accommodation. It was suggested that this should be a regular item on all future Agenda for the Committee.

FINANCE REPORT

Income for November through December 2018 amounted to £6,465.56. Hire of rooms (gymnastics etc.) and children's class fees accounted for £3,127.85 and donations of £2,908.38 included £2,000 from North Berwick Trust and around £800 for Christmas Cheer from North Berwick Christian Fellowship.

Expenditure for November through December totalled £4,161.24.

Spending on the Kindness Co-operative fund included £454 for Christmas Cheer, £325 for Gas & Electricity for 6 people, re-stocking the food cupboard was £270, £115 for the fresh food shop and £56 to travel & fuel totalling £1,220. Other items included £43.08 to water cooler, £65 refund to the pottery class, £44.88 for chalk pens, £318.42 for purchase of 2 fan heaters and Christmas decorations, £39.42 for washing powder and bulbs/batteries and £33.50 for sympathy flowers for Andrina.

The balance sheet as at 31 December 2018 shows that the committee are holding funds of £78,943.28 with £54,419.64 available for general use and the remainder restricted for specific purposes.

Restricted Funds

With regard to the restricted funds for the period April-December 2018, net spending on the Kindness Fund was £274.63, on the NHS Scotland Health Fund £934.08, £3,114.64 on the Communities and Families Fund and £473.25 credited to the Christmas Cheer Fund.

The balances at 31 December were – Christmas Cheer £1,308.98, Communities and Families £1,745.72, NHS Scotland Health £755.06 and Kindness Fund £1,152.17.

Looking at the accounts from the beginning of the Financial Year; 1st April 2018 – 31st December 2018, the income received is £22,825.88 and expenditure £16,950.77, leaving a net profit for the year to date of £5,875.11.

HEALTH AND WELLBEING PILOT PROJECT – UPDATE

As Jackie Tagg was unable to attend tonight's meeting, this was tabled till the next meeting.

CHILDREN'S CLASSES

Katie intimated that, as things stand at the moment there is really only Junior Art and Junior/Teenage Pottery classes using the Centre. The Art, Junior Pottery (9-12 years) and Teenage Pottery are well attended but the Junior Potter (6-8 years) there are currently only four children attending.

Katie is looking at possible new classes – Singing for Kids, Game Design, Stop Motion Animation, Hi5(STEM), Cooking's Cool and Fun Baking. Katie is looking to find Tutors for these classes.

	<u>Current Use</u>	<u>Proposed Usage</u>
Monday	No Classes	Games Design Stop-motion Animation
Tuesday	Junior Art	Junior Art Fun Baking
Wednesday	Teenage Pottery	Teenage Pottery Singing for Primary School Age Kids
Thursday	Junior Pottery (6-8 years)	Junior Pottery (6-8 years) Cooking's Cool (9-12 years)
Friday	Junior Pottery (9-12 years)	Junior Pottery (9-12 years) Hi5 STEM

ROOM HIRE PRICING STRUCTURE

It was recognised that prices for room hire had not been increased for some time. It was agreed to charge £10 per hour for the coffee lounge. This would not apply to people doing fund-raising for groups within the Centre.

DATE OF NEXT MEETING

Monday 11th March 2019 at 7pm in the Community Centre.