

# NORTH BERWICK COMMUNITY CENTRE MANAGEMENT COMMITTEE MEETING

Held on Monday 18<sup>th</sup> November 2019 at 7pm

## PRESENT

Nicky Fox (Chairperson/Stepping Out); Ken Gordon (Treasurer/Stroke Club); Ross Anderson (Secretary/Combat Cardio); Tracey Cunningham (Playgroup & Support from the Start); Jim Goodfellow (First Responders); Paul Duffney (Men's Shed);

## In Attendance

Katie Nevans (Community Development Officer & Centre Manager); Diann Govenlock (East Lothian Council Community Development Service); Linda Wills (Admin Assistant to the Management Committee) and Lesley Kay and Ian Watson, North Berwick Community Development Company

## APOLOGIES

Kirsty Milne (Special Needs Playgroup); Maggie Blackie (Wed Art Group); Robin MacEwen (N B Movies); Jackie Tagg (Lipreading); Rosie Bennett (Brownies)

## ACTION

### LIME GROVE SITE

Lesley Kay and Ian Watson attended the meeting representing North Berwick Development Company who submitted a formal Community Asset Transfer application to East Lothian Council in July. A copy of Lesley's notes are attached.

The Development Company are looking for the Management Committee to write a letter in support of the application. It was agreed that the Committee would look at the Business Plan on the East Lothian Council website and also Lesley's notes and would email Linda of their decision. This needs to be done by Wednesday 27<sup>th</sup> November as they require to receive the letter by Friday 29<sup>th</sup> November. If five or more members agree, a letter will be drafted and submitted supporting the proposal.

ALL

Three questions were raised at the meeting which should be taken into consideration when reaching a decision. Why is the North Berwick Trust not backing it? Why is the Council not supporting it? What effect would it have on the Nursery and Community Centre?

[https://www.eastlothian.gov.uk/downloads/download/12928/community\\_asset\\_transfer\\_requests\\_-\\_lime\\_grove\\_north\\_berwick](https://www.eastlothian.gov.uk/downloads/download/12928/community_asset_transfer_requests_-_lime_grove_north_berwick)

[https://www.eastlothian.gov.uk/downloads/file/27655/lime\\_grove\\_business\\_plan](https://www.eastlothian.gov.uk/downloads/file/27655/lime_grove_business_plan)

### MINUTES OF PREVIOUS MEETING 7<sup>th</sup> OCTOBER 2019

The Minutes of the Meeting on 7<sup>th</sup> October 2019 were accepted as an accurate representation. Proposed by Ken Gordon and seconded by Tracey Cunningham.

### MATTERS ARISING FROM PREVIOUS MEETING

**East Lothian Council Community Development Service** – Diann Govenlock advised the Group that she had now been allocated the Haddington area so would no longer be attending Management Committee meetings. She also advised the group that Katie would be staying put. This news was met with much relief. The replacement for Diann is thought to be Gordon Horsburgh but this is yet to be confirmed.

Katie

**Children's Classes** – Katie advised that she had attended a meeting with the Law Primary Head Teacher and mentioned the fact that the School had not issued the information about the start of the new Children's Classes . The Head Teacher advised Katy that, if we email her, she will see that that information is given out to all children for the next term starting in January.

Katie

Katie also advised that she has hopefully got a Tutor for the Junior Art class and is hoping that Isabel Prickett will start in January. Katie was also hopeful that Nick O'Halloran would be willing to take on the Friday Science classes with effect from January. This is still to be confirmed.

#### **CORRESPONDENCE RECEIVED**

A letter from John Guy was tabled. John had previously re-surfaced the table in the Art Room and wondered if the Management Committee would consider sanding and re-surfacing the floor. It was felt that as this would come under the Council decoration programme and there were more pressing concerns, this would not be a priority at this time. It was agreed that Linda would write to John Guy letting him know.

Linda

#### **RECRUITMENT OF VICE-CHAIR, SECRETARY & INDIVIDUAL MEMBERS**

Nicky advised the Group that she had approached Jim Conway to ask if he would be prepared to take on the role of Vice-Chair. He had agreed to take on this role and the Committee were happy with this. It was felt, however, that as there would now be two members of NB Movies on the Committee, this would need to be reviewed.

Nicky

#### **COMMUNITY DEVELOPMENT OFFICER REPORT**

See separate report.

#### **FINANCE REPORT**

See separate report.

#### **NBCC MANAGEMENT COMMITTEE PERFORMANCE, ACTION PLAN & CONSTITUTION**

It has been agreed that these should be discussed at a separate meeting. This was arranged for Monday 13<sup>th</sup> January 2020. It would be helpful if as many members as possible can attend this meeting.

ALL

#### **NB MOVIES**

In Robin's absence, Paul Duffney spoke to papers provided by Robin (see attached).

As far as the uplighters were concerned, the Committee felt it was too soon to be making more changes to the existing arrangement.

With regard to the recently replaced cable. In this instance, the Management Committee had paid for the replacement although it was pointed out that it was not the fault of the Janitor. It was actually the pins inside that had been damaged. It was felt that an agreement should be drawn up regarding loaning of equipment and should be at NB Movies own risk.

Regarding the poor sound in the small hall and other rooms. It was suggested that perhaps we should carry out a survey among all the Centre users to ask what they thought of the facilities and if there was anything they would like to see changed.

## **ACTION**

### **ANY OTHER BUSINESS**

Tracey pointed out that Tesco were discontinuing the Wine Glass Hire and had offered the Community Centre the wine glasses. It was felt that we should accept this kind offer and think about how best to make use of them.

### **DATE OF NEXT MEETING**

The next meeting was arranged for Monday 3<sup>rd</sup> February 2020 at 7pm in the GP Room at the Community Centre.